

TUESDAY, JANUARY 21, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, January 21, 2020, with the following members present: Mr. Harold R. Henson, Mr. Brian S. Stewart, and Mr. Jay H. Wippel. April Dengler, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from January 14, 2020, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated January 22, 2020, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$476,186.89 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Appropriation of Expense Line Item:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the APPROPRIATION OF EPENSE LINE ITEM:

\$252.69 – 907.1226.5965 – Consortium Payment – Auditor

\$19,371.82 – 101.1105.5703 – Contingencies – Auditor

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Re-appropriations Approved:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the TRANSFER AND REAPPROPRIATIONS:

**TUESDAY, JANUARY 21, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

**\$19,371.82 – 101.1105.5703 – Contingencies - Auditor
TO
101.1105.5704 – CO Match Crime Victims – Auditor

\$2,608.95 – 101.1105.5703 – Contingencies – Auditor
TO
651.6050.5701 – Transfers Unclaimed Funds - Auditor**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Fund Transfer Approved:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the FUND TRANSFER:

**\$32,871.82 – 101.1105.5704 – CO Match Crime Victims – Auditor
TO
234.000.4556 – Local Share Crime Victims – Auditor

\$9,608.95 – 651.6050.5701 – Transfer Unclaimed Funds – Auditor
TO
101.0000.4997 – Transfer In Unclaimed Funds - Auditor**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Issuance of Blanket Purchase Order Approved:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the ISSUANCE OF A BLANKET PURCHASE ORDER:

\$7,500.00 – 101.1145.5901 – Other Expenses - Recorder

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Waiver Approved:**

Nancy Graham, Fiscal Specialist, requested a waiver to pay Treasurer, State of Ohio Department of Administrative Services, in a timely manner related to the purchase of a vehicle for RPHF Solid Waste. After discussing the request, Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to waive the waiting period to issue payment to the Treasurer, State of Ohio Department of

**TUESDAY, JANUARY 21, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

Administrative Services, in the amount of \$6,125.00 from line item #656.6083.5501 Equipment RPHF Solid Waste.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest:Angela Karr, Clerk

**In the Matter of
Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, County Administrator:

- There were no BWC claims filed for the week, there were no unemployment claims filed this week.
- Two items listed on Govdeals.com sold on Friday, January 17th. #208 – 1982 Galion 9 wheel roller with a final bid at \$7,150.00. The reserve was set at \$2,500. #209 – 1997 Kobelco Excavator with a final bid of \$25,100. The reserve was set at \$10,000.00. The radio items from EMA currently have no bids as of today.
- Mr. Rogols presented information he received from CCAO regarding the County Risk Sharing Authority CORSA Loss Control Incentive Program. The County is now enrolled with a potential savings of \$7,500.
- Mr. Rogols will be attending the ThriveOn 2020 Kickoff meeting in Columbus on Wednesday, January 22nd. Mr. Rogols will be attending the Health and Safety Worksite Presentation with April Dengler, County Administrator. A scheduled photo op is set for net Tuesday with the Commissioners and Health and Safety Committee.
- Friday, February 7, 2020 is “Wear Red Contest” for Health and Safety.

**In the Matter of
Report Provided by Darrin Flick:**

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week Mr. Flick attended the Circleville Water Safety Meeting on January 13th, Quarterly HAZARD Mitigation Grant Submission, County Communications Monthly Meeting and County Fire Chiefs Monthly Meeting January 15th, Quarterly EMPG Grant Submission and PAAC Board Meeting January 17th.
- This week Mr. Flick will be working on the Ohio EMA Inventory, Leadership Breakfast and Countywide LE/Fire Active Aggressor Training/Exercise Meeting on January 22nd.
- Next Week Mr. Flick will be attending the PICCA EOP/Communications Meeting on January 17th and the County PSAP Recertification on January 30th.

**In the Matter of
Accounting of Investment Portfolio as of December 31, 2019:**

Ellery Elick, Treasurer, submitted a true and accurate accounting of the investment portfolio totaling as of the close of business December 31, 2019. A copy is on file at the Pickaway County Commissioners’ Office.

Attest: Angela Karr, Clerk

**In the Matter of
Allocation of November 2019 Sales Tax Collections:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to allocate the November 2019 Sales Tax collections in the following manner:

TUESDAY, JANUARY 21, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

\$28,716.00 to 401.0000.4121 – Capital Fund
\$689,177.01 to 101.0000.4121 – General Fund

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Out of County Travel Approved
For Job & Family Services Employees:

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of January 2020, at the total probable cost \$78.40. Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve the JFS Out-of-County Travel Authorization.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler received a call from Marshall Fields with questions of if the flea market will held at Pickaway Agricultural and Event Center. After discussion, the Fair Board is out and someone would need to organize the event and sign a contract.
- Ms. Dengler set a meeting with GeenEx Company on Wednesday, January 22 at 9:00 a.m. Ryan Scribner, P3, Marc Rogols, Deputy County Administrator, Tim McGinnis, Planning and Development and Commissioner Jay Wippel will all be in attendance.
- There is scheduled a meeting for the Airport Hangar Project on January 29th. The code for the gates has been given to the contractors to enter during the project. There will be a meeting held each week to provide updates of the project. The electric has been shut off.

A short discussion was held regarding another Heritage Hall Ball event. Commissioner Wippel suggested a Agricultural and 4-H Hall of Fame in place of the Heritage Hall Ball. Plans are anticipated to hold the event in November.

In the Matter of
Circleville Herald:

Steven Collins, Circleville Herald, asked the Commissioners to give their insight of the Berger Ohio Health deal since a year has past since the closing of the deal. Commissioner Stewart stressed that he is thrilled with the deal. It was good to see within 6 months of the changeover every single employee received a raise to \$15 an hour. It reflects an accomplishment of what was trying to be done and it is believed that if the deal would not of been done, there would have been some very hard conversations to have. Commissioner Harold Henson has spoke with residents and has heard good things about the changeover and people seem to be happy with the facility. Commissioner Wippel has not heard any complaints from individuals or employees.

TUESDAY, JANUARY 21, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Job and Family Services Update:

Joy Ewing, Job and Family Services Director, met with the Commissioners to provide an update of Job and Family Services. Mrs. Ewing presented the Commissioners with a table of organization that reflected since September there have been 18 individuals that have left or promoted to better positions. Out of the 18 positions, 10 were filled internally and back filled the vacated position. A few of the employees will be training in other counties.

Children Services average 59 children in foster care for 2019 and foster care expenses are at \$1,735,429.55 in 2019. The average cost per child is \$29,414 a year/ \$80.59 a day. Mrs. Ewing attended a panel where JFS employee could ask questions or offer suggestions for child welfare. Commissioner Stewart asked an update of the child placed in an Arkansas facility and Mrs. Ewing expressed that he is doing well.

17 states reviewed for Ohio Medicaid and Ohio being one of the lowest rated. There were told that new software would allow for flow of cases and Mrs. Ewing was skeptical and rightfully so, the software only hit 10% of the cases. The system cannot distinguish if an application has been submitted and they applicant also submitted the same application online four different times. This reflects as denials. There are 1,100 defects within the system and all counties are seeing them.

Food Assistance, there has been a lot of talk in the Media in changes to Food Assistance. Beginning April 1, 2020 using the established criteria will no longer qualify for an ABAWD waiver. Mrs. Ewing stated that they have noticed that applicants are choosing to not abide by the new criteria and not showing up to reapply for benefits.

They have had Accurate Heating and Cooling in to reevaluate the heating in the conference room and additional lighting installed in the Resource Room. Wi-Fi is going to be installed in the Resource Room/ Conference Room.

Unemployment is at 3.6% for the month of November 2019.

In the Matter of
Quarterly Investment Review:

Ellery Elick called the meeting to order and turned it over to Jim McCourt, Meeder Public Funds. Mr. McCourt explained that the following three consecutive rate cuts the Committee unanimously voted to hold rates steady at a target range of 1.50% - 1.75%. The new "dot plot" suggests 13 FOMC members see the Fed's rate not changing through 2020, and four see one rate hike. The FOMC remains generally optimistic about the economy, citing "solid" job gains and a "strong pace" of household spending, despite "weak business investment and "muted" inflation. The Summary of Economic Projections continues to expect domestic activity to maintain a near 2% pace into next year with inflation pushing towards the Committee's 2% objective. The Fed removed the uncertainties about this outlook remain language from the latest statement, signaling they feel they have reached an appropriate level of monetary policy accommodation. Records reflect that it has been a full decade without a recession. United States still has the highest Global Central Bank lending rates at 1.75%, alongside Canada.

Pickaway County Operating investment portfolio as of December 31, 2019 valued at \$32,175,674 with a weighted average maturity of 2.03years and weighted average yield 2.01%. Commercial paper is down, So Mr. Elick moved investments from commercial paper to CD's. The money market at the bank has dropped. Mr. McCourt and Mr. Elick thanked the Commissioners for their time.

In the Matter of
Pickaway County Coroner:

John Ellis, Coroner, met with the Commissioners to discuss his intent of continuing as the Pickaway County Coroner. Mr. Ellis is looking into the steps to take to proceed with his campaign to run again, he filed his petition with an error, causing it to be rejected. He stressed that to hire another county to fulfill as the county Coroner is highly expensive. Mr. Ellis reported that 12 deaths in 2019 from drug use, one of them

TUESDAY, JANUARY 21, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

being from prescription drugs and the others being recreational drugs. Commissioners thanked Mr. Ellis for his work and asked for him to follow up with what needs to be done to fill the next running term as Coroner.

**In the Matter of
Executive Session:**

At 11:15 a.m., Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Angela Karr, Clerk, and April Dengler, County Administrator in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 11:34 a.m., the Commissioners exited Executive Session and Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

**In the Matter of
Board of Elections:**

Dave Winner, Melanie Willeford, Michele Lockard & Karen Bensonhaven, Board of Elections met with the Commissioners to show a plan of changing the two offices that they currently have. They would like to move their office into the old driver's education office and keep supplies and voting machines in the old office location. By doing the change it would allow for the machines stored in the old Park District Office to be relocated back into their office. They would also request a doorway be installed between the two office for access for employees to travel from office to office.

Mr. Winner brought up the topic of Melanie Willeford and her retirement this year. It was not put in the budget to hire for the position to start training before her departure. His intent is to have the new employee trained. Mr. Winner does not know how to start the process to have it included in the budget and asked the Commissioners for guidance. The Commissioners explained that Mrs. Willeford's retirement would need to be in writing with a date, then the hiring process can begin. The Commissioners will approve to adjust the budget to allow for an overlap of a new hire, however, with the condition of a short period before Mrs. Willeford's retirement. Therefore, they will have to get a retirement date from Mrs. Willeford in writing. Mr. Winner then addressed the pay rate for the new hire. Wages need to be reviewed and adjusted to the workload and new training of the position. The Commissioners asked for Mr. Winner to provide information on salaries from other counties.

**In the Matter
Dog Shelter Update:**

Sherri Rarey, Dog Warden, met with the Commissioners to provide a year-end report. December 31, 2019 ended with 53 dogs in the doge shelter and as of today that number is down to 48 dogs. The number of adult volunteers are down compared to 2018, however, the volunteers come more on a regular basis. Some of the shelter activities that were done in 2019 were monthly visit to Walnut Elementary to recognize students of the month with a photo of a shelter dog and a deputy to appear in the Circleville Herald. The increase of the adoption fee from \$40 to \$50 was not noticed by the public. Every person that adopted a dog said they

TUESDAY, JANUARY 21, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

were less in cost than other shelters or rescues. Mrs. Rarey or Liz presented Dog safety and information about the shelter to the Pickaway Ross Preschool program on February 27, 2019. A filmed dog show was showcased new adoptable dog for several months on Facebook page. They began posting videos on Facebook to reach more people. Mrs. Rarey was a guest speaker at Teacher Sorority meeting on March 5th 7:00 pm- 8:00 pm. Mr. Rarey attended Pet Tech Pet CPR, First Aid and Care on March 8, 2019 in Columbus in CPR/ first Aid for dogs. The Shelter held several adoption events throughout the year and posted spotlight videos for senior dogs to promote adoption. One of the Shelters longest resident dogs, Kelso, was adopted on October 14, 2019. Mrs. Rarey conducted Volunteer Orientation classes at the Pickaway County Library with 23 attendees on May 23rd and 4 attendees on June 27th. The Shelter ran a 50% off of adoptions sale in December, resulting in 13 adoptions.

The Shelter had several staff changes in 2019. Deputy Wayne Gregory resigned August 17, 2019 and Deputy Jaymie Bollinger resigned September 30, 2019. Deputy Richard West-Graves started effective December 30, 2019. Chief Warden Sharri Rarey attended euthanasia training in November and is now certified to euthanize. A court order was issued to seize and euthanize a dangerous dog located in Circleville on December 19th. A protection order was issued against the owner for five years. The Chief was called out on December 25, 2019 for a homicide on Winchester Road resulting in the seizing two dogs.

The Shelter had a dog that was paralyzed and needed extra care and Chief Rarey reached out to John Lizotte with Rescued Rollers to provide help with a custom wheelchair for Rex. The Ohio non-profit owners rescued abandoned Rex after fitting him for his wheelchair. Rex's health declined and passed on July 22, 2019. Rex's journey was followed by many and he will sadly be missed.

Major changes in activity at the Shelter include adoptions down by 7%, redemptions increased by 12% and transfers were down by 59%. Petland only wanted smaller dogs and the shelter did not have many small dogs taken in. Euthanasia is at 4.6%, up 27% from 2018 due to aggressive strays, however, they are at 95% on live release dogs. Partners for Paws provides medical care and vaccinations for all shelter dogs. There were two dogs with amputations, a dog with liver cancer and dogs with heartworm. Plans for the shelter in 2020 are more adoption events, increase in adoption fee, fundraising, update of outdoor kennel, add pole barn to house five outside kennels, add a fenced play area, hold monthly volunteer orientations meetings, shelter initiated spay or neuter and maintain low euthanasia rates by continuing to house overcapacity dogs. The Commissioners thanked Chief Rarey for her report of the Dog Shelter.

In the Matter of
Auditors End-of Month Review:

Current balance is \$7,353,620.92, some funds have not been deposited. Ended the year at \$8,751,179.34. Conveyance fees in December was \$141,363.30. Overall, Real Estate taxes for 2019 taxes went down this year. Departments did a good job going through and finalizing their budgets this year. Capital budget ended with \$82,123.92.

The land located at the prison shall be cash rented for farming. Mrs. Betz is looking to gather information regarding property taxes on the farmed/ cash rented property. The property will not change owners, but potentially could change from tax exempt to a taxable status. The contract states that taxes due are the responsibility of the Lessee. Mrs. Betz feels that they should not be taxed due to the owner is not changing. However, it is a change in use and schools have to pay taxes on property that they cash-rent out.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending January 18, 2020.

A total of \$2,153 was reported being collected as follows: \$50 in adoption fees; \$6 in boarding revenue; \$1,725 in dog licenses; \$300 in kennel licenses; \$12 in additional kennel license; \$35 in private donations and \$25 redemptions.

Three (3) stray dog were processed in; one (1) dog was adopted.

**TUESDAY, JANUARY 21, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Harold R. Henson, President

Brian S. Stewart, Vice President

Jay H. Wippel, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk